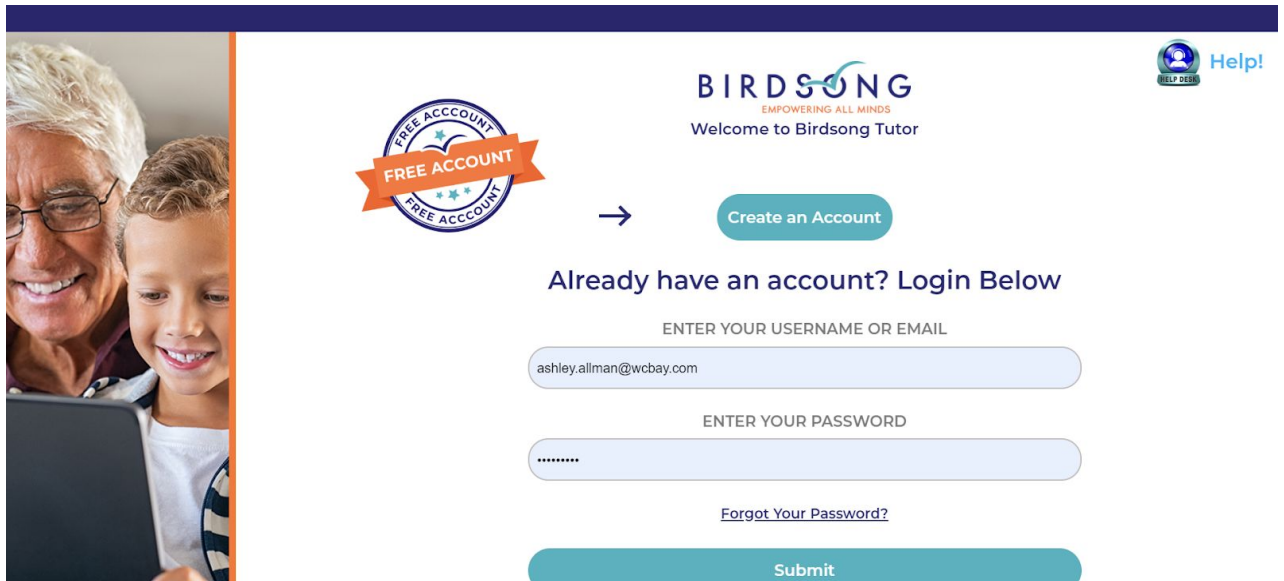
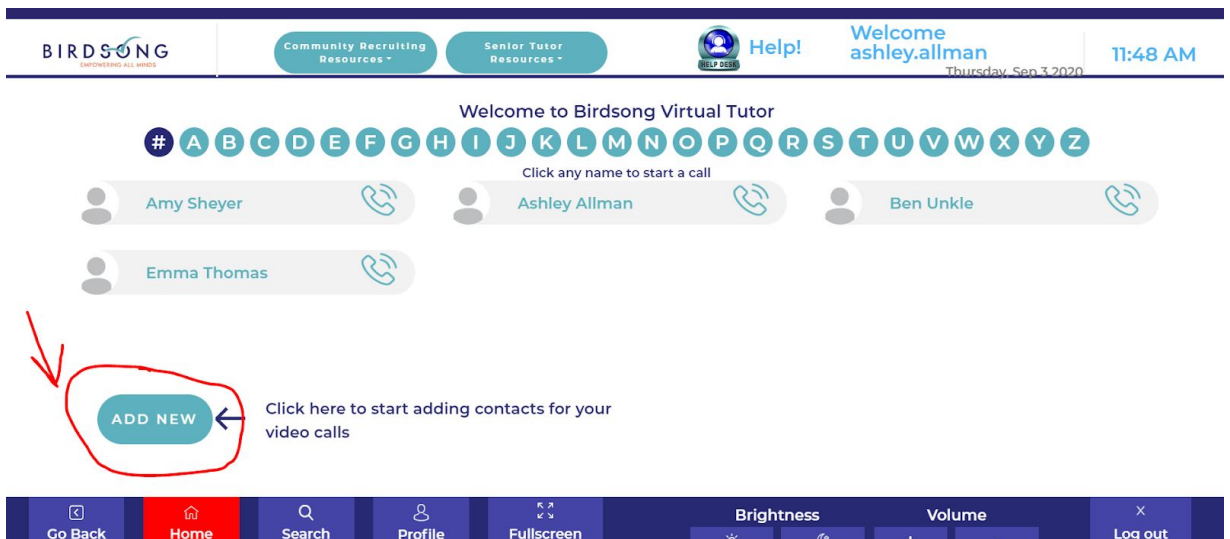


Birdsong Tutor Instructions

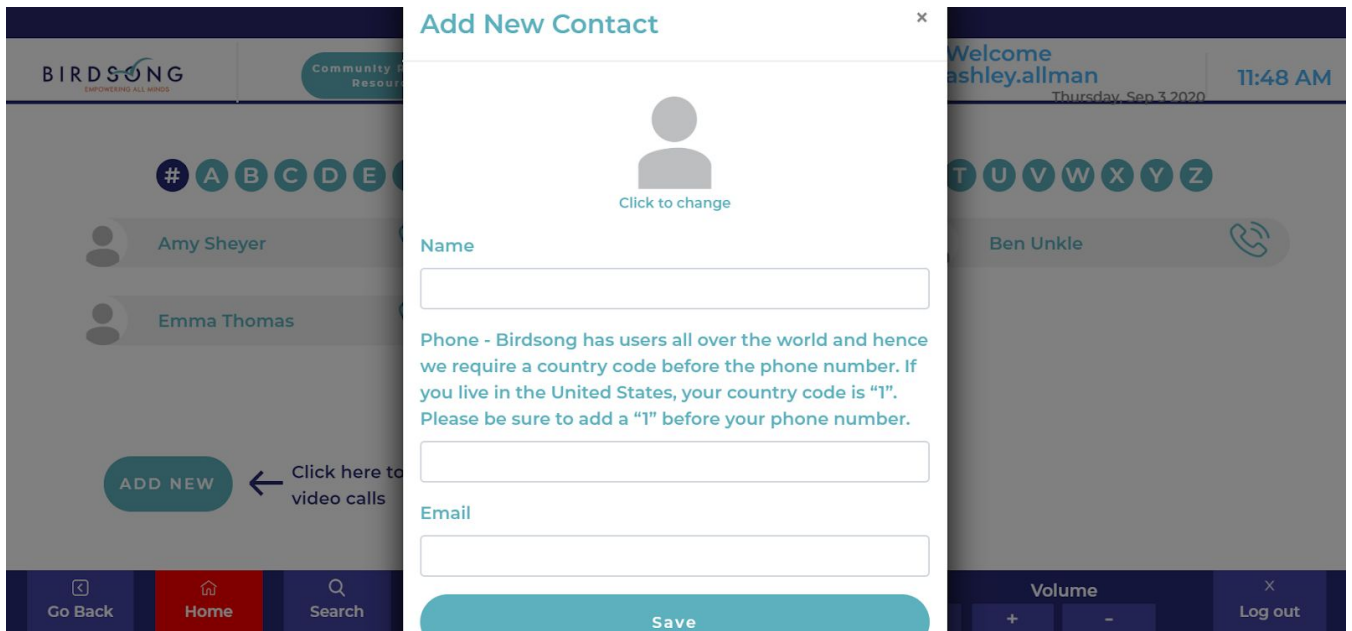
1. Go to www.birdsongtutor.com
2. If you have previously created an account with birdsong then type in your login credentials. If not, then select new "Create an Account" and follow the instructions.



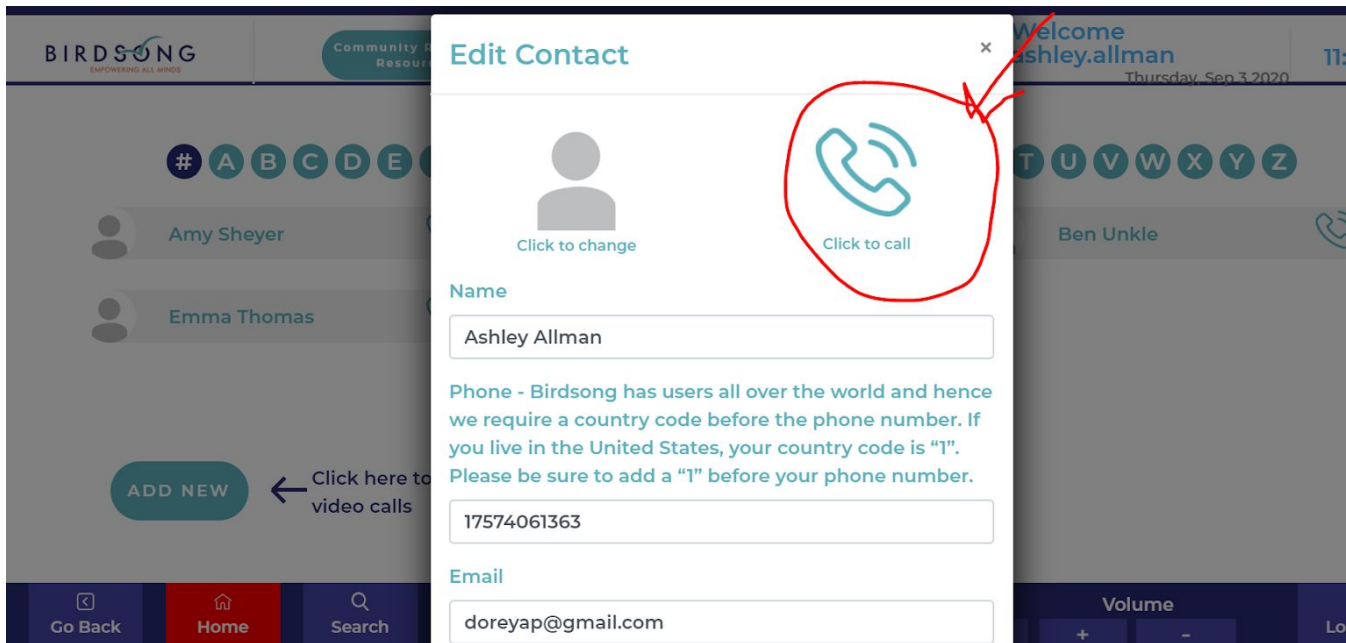
3. Once you are logged in - you will be taken to the Birdsong Virtual Tutor Home Page. You will have an opportunity to watch an instructional video to help get you acquainted with the site. You can always just close out of that instructional video and proceed directly to adding contacts.
4. Add your student (of their parent's) contact information - start by clicking the icon labeled "Add New"



5. Start adding contacts - Be sure to add a 1 before the area code. Type in person's name, phone number (cannot be a landline) and email address.



6. Hit save and then your contact will appear on the main home screen. Select that person's name and select "Click to call"



7. Click Yes and wait for the party on the other end to pick up - please note that this may take up to 2-3 minutes. The student on the other end will receive a text message on their phone and an email for their computer. Depending on where they want to take the call (Phone or Computer) will determine which link they should click. Once they accept the call by clicking on the link their face will pop up on your screen and you can begin chatting!

